



MAP Team Process

The MAP Team permitting process outlined in the steps below are general guidelines to help facilitate effective interagency coordination and communication.

1. **WSDOT Pre-Permit Application Process** – MAP Team involvement/review is limited to issues pertinent to member agency roles related to a permit decision. Coordination is expected to occur through the WSDOT NWR Project Environmental Coordinator.
 - a. WSDOT completes NEPA / SEPA and associated expertise reports.
 - b. WSDOT completes compliance with other federal laws (e.g. NHPA, ESA, etc.).
 - c. WSDOT documents projects' unavoidable impacts including measures to avoid, minimize and provide for compensatory mitigation.
 - d. WSDOT starts early communication on complex issues or problems with the MAP Team (i.e. fish passage, stormwater design, wetland mitigation, etc.).
 - e. WSDOT identifies environmental Risks / Opportunities and evaluates tradeoffs.
 - f. WSDOT uses MAP Team generic Complete Application Checklist to prepare information for the permit application and the Early Project Coordination meeting.
2. **Early Project Coordination Meeting** – Introduces the MAP Team to the design team/project.
 - a. A meeting of this type is preferred so that the people who have profound knowledge of the design can introduce the MAP Team to the project. However another meeting format maybe substituted, as appropriate.
 - b. MAP Team member agencies will coordinate through the WSDOT NWR Project Environmental Coordinator to answer any questions.
 - c. This meeting can be held at the PE's Office, the MAP Team Office or in the field. A field component is recommended, however it can be held after the application is submitted.
 - d. This meeting is intended to cover project issues, problems, and WSDOT solutions.
 - e. A permit application may be submitted at this meeting.
3. **MAP Team Agencies Submit Permit Responsibility / Expectations**
 - a. MAP Team Submits a letter acknowledging the permitting scope, a project specific MAP Team Complete Application Checklist, and a schedule of deliverables that would accommodate the Project Advertisement Date (AD).

4. WSDOT Submits Permit Application

- a. In order to start the official agency review and facilitate faster permit review process, the WSDOT's submittal needs to meet the JARPA requirements as well as the additional information indicated in the "MAP Team Complete Application Checklist – Required to Initiate Permit Review Process" Column.

5. MAP Team Reviews Permit Application for Regulatory Consistency

- a. Individual agencies on the MAP Team will review the Permit Application for Regulatory consistency, as well as to evaluate the application for missing or incomplete information. The member agencies will respond to the WSDOT based on individual agency policy. The response will be sent to the contact listed on the JARPA, a cc: will be sent to the WSDOT MAP Team Lead for the record.

6. MAP Team Processes the Permit Application

- a. The MAP Team will use the information, contacts and products supplied by the WSDOT to complete public notices and start the permit process, as appropriate.
- b. The Map Teams ability to meet scheduled time periods will rely heavily on effective communication; coordination and timely submission of information between the MAP Team member agencies and the WSDOT design team(s).
- c. Local agency coordination is predominantly the responsibility of the WSDOT NWR PEC, therefore meeting scheduled time periods will require that effective communication occur between the PEC and local agency(s). Coordination between MAP Team member agencies and local agencies, with the exception of King County, will occur in support of the PEC's role either at their request on non-regulatory matters or with their knowledge on regulatory matters.

7. WSDOT Submits Additional Information

- a. WSDOT will complete the application process by submitting additional information indicated in the "MAP Team Complete Application Checklist – Required to Complete Permit Process" Column and/or responding to comments from agency-specific technical reviews (regulatory consistency from #5). Note that completion of this step early or on time with the recommended submittal dates in the checklist greatly increases the ability of the project to meet it's permit due date (approximately 90 days) prior to the Project AD.

8. MAP Team Agencies Render Individual Agency Permit Decisions

- a. MAP Team Agencies will individually render a permit decision that either issues or denies the permit.
- b. If a denial is imminent, communication on the reasons why would have previously occurred at steps 2-7.